

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

**REGULAR MEETING  
CALL TO ORDER**

President McCoy opened the meeting with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

Members Present: D. Duistermars, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin, Assistant Superintendent of Business Services/Treasurer J. English, and Student Senate Representatives Tyler Chau and Madalene Brinkman were also present.

**ROLL CALL**

Members Absent: C. Lebster (*with notice*)

Moved by L. Rutan, supported by S. McKanna, to approve the minutes of the March 18, 2019, regular meeting as presented. Motion carried 6-0-0.

**APPROVAL OF MINUTES**

Moved by R. Schipper, supported by T. Smith, that the agenda be approved as presented. Motion carried 6-0-0.

**APPROVAL OF AGENDA**

Superintendent Martin reported on the following:

**INFORMATION ITEMS**

- The bond vote is just two weeks from tomorrow. He will be on WHTC on Monday, April 29, at 8:15 a.m. to talk about the bond proposal.
- The middle schools' musical *SHREK Jr.* is coming up on May 5-7 at the PAC. There will be three performances, of which one is a matinee. Tickets are \$8 and \$10 and can be purchased now at [www.WestOttawaDramaBoosters.org](http://www.WestOttawaDramaBoosters.org). He encouraged everyone to get their tickets soon, as they sell out quickly, especially matinee performances.
- Convocation is May 21 at 8:30 a.m.
- WOHS Graduation is May 23 at 6:30 p.m.

Superintendent's Update

Tyler Chau and Madalene Brinkman reported on the following high school events: the Michigan Governor's Traveling Art Show; the April 19 Cultural Festival; Prom is this Friday, April 26, at the Grand Rapids Art Museum from 8-11 p.m.; and Senior Oscar Night is May 10.

Student Senate Update

S. McKanna reported the Instructional Services committee met on April 10 and discussed the following: PSAT and SAT testing attendance; the announcement of the spring West Ottawa Educational Foundation (WOEF) grants; the summer professional development (PD) schedule and opportunities; the School ADvance rubric for principal evaluations; the April 15 Town Hall event; the documentary film "*Like*" will be shown at the High School North Café at 7 p.m. on April 30—parents, students and staff are all invited; and the positive initial results of Grand Valley State University's tech study of our 1:1 device initiative.

**COMMITTEE REPORTS**

Instructional Services

T. Smith reported the Student Services & K-5 Instruction committee met on April 9 and discussed the following: upcoming summer professional development (PD) opportunities; the required annual school improvement processes; Jana Hazecamp provided math PD to our Math Cohort 2 teachers on March 4; the first ever elementary WO Ed Camp was held on March 6; and M-STEP testing.

Student Services &  
K-5 Instruction

L. Rutan reported the Finance & Facilities committee met on March 27 and discussed the following: the 2019-20 budget; a food service update for the 2017-18 program; the two-year extension of our food service program with Zeeland Public Schools; and the District was awarded the ASBO Certificate of Excellence in Financial Reporting for the fourth year in a row and is the only district in Ottawa County to receive this certification.

**INFORMATION ITEMS**  
**(Cont'd.)**  
Finance & Facilities

R. Schipper reported the Finance & Personnel committee met on March 26 and discussed the following: hiring and financial expenditures recently released for the state. We continue to compare well with district's across the state with regard to utility usage.

Finance & Personnel

Associate Superintendent of Business Services J. English reported the Great Lakes Elementary School roof that was installed in 1998 was damaged during high winds from the east on April 12, 2019. An insurance claim has been filed, and the District is going to have to replace a good portion of that roof. The funds for this repair will come out of the general or repair and improvement fund.

Great Lakes Roof Damage

Superintendent Martin explained the Board needs to select someone to represent the District at the OAISD board election meeting. Candidates for the OAISD Board of Education have until May 6, 2019, to file. The OAISD has two seats to fill. As of today's date, the District is aware that the following two people have filed: Ron Eding from Hamilton (incumbent) and Rick Dernberger (current Board President for Zeeland Public Schools).

OAISD Resolution  
Designating District's Election  
Representative and  
Candidates

There was discussion regarding D. Duistermars being designated as the District's election representative to vote on behalf of the Board, with S. McKanna as the alternate.

Moved by S. McKanna, supported by R. Schipper, that the Ottawa Area Intermediate School District Resolution Designating the District's Election Representative and Candidates be considered for approval during the May 20 regular meeting. Motion carried 6-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

**COMMUNICATIONS FROM  
THE AUDIENCE**  
(regarding agenda items)

Moved by R. Schipper, supported by T. Smith, that a probationary contract for the 2019-2020 school year be awarded to the following:

**ACTION ITEM**  
Probationary Contracts

1. Gabrielle Brummel PBIS Elementary Specialist
2. Erika Dvorak Elementary Level Mental Wellness Facilitator
3. Tyler Hubbard Industrial Technology Teacher, WOHS
4. June Kuiper .5 Mental Health Facilitator, Lakeshore Elementary School
5. Lauren Roberts Elementary Positive Behavior Specialist

Motion carried 6-0-0.

Opportunity was given for communications from the audience. There was no response.

Opportunity was given for communications from the Board. D. Duistermars congratulated our students for making West Ottawa the first district to raise over \$100,000 for the Van Andel Institute. He also extended a 'thank you' to the district from USA Softball of Oklahoma City for hosting their event. S. McKanna commented on the Collage Concert she had the opportunity to attend.

The next regular meeting is May 20, 2019, at 7 p.m. in the Administration Office Training Room.

Moved by T. Smith, supported by R. Schipper, that the West Ottawa Board of Education convene in closed session, pursuant to MCL 15.268 Sec. 8(a) to discuss a periodic personnel evaluation of the superintendent at 7:38 p.m.

Ayes: D. Duistermars, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith  
Nays: None

Motion carried 6-0-0.

Moved by R. Schipper, supported by S. McKanna, that the Board reconvene in open session at 8:29 p.m.

Ayes: D. Duistermars, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith  
Nays: None

Motion carried 6-0-0.

Moved by S. McKanna, supported by T. Smith, that the meeting adjourn at 8:30 p.m.  
Motion carried 6-0-0.

Respectfully submitted,

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Darrin Duistermars, Secretary

**FUTURE CONSIDERATION**

**COMMUNICATIONS FROM  
THE AUDIENCE**

(regarding items  
not on the agenda)

**BOARD COMMUNICATIONS**

**NEXT MEETING 5/20/19**

Regular Meeting, 7:00 p.m.

**CLOSED SESSION**

Periodic Personnel Evaluation  
of the Superintendent

**RECONVENE IN  
OPEN SESSION**

**ADJOURNMENT**