



WEST OTTAWA PUBLIC SCHOOLS

ADMINISTRATION OFFICES
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March 2, 2020

Dear West Ottawa Families:

In an effort to support the well-being of the school community, we have continued to monitor official recommendations related to the 2019 novel coronavirus (COVID-19). This situation is dynamic and rapidly changing with new developments transpiring daily.

While this is a serious public health threat, the Centers for Disease Control (CDC) is presently characterizing the immediate health risk from the new coronavirus as low for anyone who is unlikely to be exposed to this virus.

There are currently no known exposures to the coronavirus across West Ottawa's campuses. Although this is currently a low risk situation to our community, we will continue to monitor the situation closely – including working in unison with the Ottawa County Departments of Health – and update families as needed to ensure the health and well-being of our school community.

As always, if your child shows any indications of an illness, please keep them at home until they are feeling well enough to return to school. In addition, please follow preventative hygiene practices including:

- Avoid touching your eyes, nose and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are unavailable.
- Cover cough and sneeze with a tissue or sleeve. Provide adequate supplies within easy reach, including tissues and no-touch trash cans.
- Routinely clean frequently touched surfaces.

For more information, please visit: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

Sincerely,

Thomas K. Martin
Superintendent of Schools